

**MINUTES OF
BOARD OF EDUCATION MEETING
November 20, 2023**

- HELD IN:** District Office
- MEMBERS PRESENT:** Michelle Pelkey, Charlene Favaro, Amy Belair and Dan Ashline-Beaudet.
- MEMBERS ABSENT:** Tracy Allen-Waite and Norman Lewis.
- ALSO PRESENT:** Javier Perez, Danielle McAfee, and 7 students.
- MEETING TO ORDER:** Vice President Favaro called the meeting to order at 5:30 p.m.
- PLEDGE:** Vice President Favaro then led the Pledge of Allegiance.
- PREVIOUS MINUTES:** Motion by Amy Belair, seconded by Dan Ashline-Beaudet, to approve the minutes of the October 16, 2023, Regular Board meeting.
All in favor.
- Addendum and Amended Agenda:** Motion by Amy Belair, seconded by Dan Ashline-Beaudet, to approve the Addendum and Amended Agenda.
All in favor.
- SUPERINTENDENTS REPORT:** Mr. Perez said there wasn't much going on, and he spoke about the Middle School play being a huge hit this weekend
- BOARD DATE CHANGE:** District Clerk Parrotte explained the need to change the board dates around the Budget Vote.
- PUBLIC COMMENT:** No one had a comment.
- SCHEDULE OF CLAIMS:** Motion by Amy Belair, seconded by Michelle Pelkey, to approve the Schedule of Claims:
- | | | | |
|----------------|------------------|----------------------|----------------|
| September 2023 | | | |
| 1. | General Fund | Check #194783-194922 | \$1,342,621.78 |
| 2. | School Lunch | Check #14602-14603 | \$37,603.38 |
| 3. | Special Aid | Check #7779-7784 | \$22,875.83 |
| 4. | Capital Projects | Check #2629-2634 | \$673,159.28 |
| October 2023 | | | |
| 1. | General Fund | Check #194923-195092 | \$1,071,760.05 |
| 2. | School Lunch | Check #14604-14618 | \$53,795.09 |
| 3. | Special Aid | Check #7785-7794 | \$16,039.06 |
| 4. | Capital Projects | Check #2635-2640 | \$126,995.02 |
- All in favor.
- BUDGETARY TRANSFER REPORT:** Motion by Amy Belair, seconded by Michelle Pelkey, to approve the Budgetary Transfer Report of October 2023.
All in favor.
- STUDENT ACTIVITIES QUARTERLY REPORT:** Motion by Amy Belair, seconded by Michelle Pelkey, to approve the Student Activities Quarterly Report of July 2023- September 2023.
All in favor.
- INTERNAL CLAIMS AUDITOR QUARTERLY REPORT:** Motion by Amy Belair, seconded by Michelle Pelkey, to approve the Internal Claims Auditor Quarterly Report of July 2023- September 2023
All in favor.

INTERNAL CLAIMS AUDITOR END OF MONTH REPORT: Motion by Amy Belair, seconded by Michelle Pelkey, to approve the Internal Claims Auditor End of Month Report for September 2023
All in favor.

BUDGET & STATUS REVIEW REPORT: Motion by Amy Belair, seconded by Michelle Pelkey, to approve the Budget and Revenue Status Report of October 2023.
All in favor.

SUBSTITUTES Motion by Amy Belair, seconded by Michelle Pelkey, to appoint the following individuals as temporary, on-call emergency conditional basis staff. These individuals have received fingerprint clearance, and the appointments are effective the first day of employment:

- Alexis Kerr -Teaching
- Evelyn Hatch -Teaching
- Kaela Homburger -Teaching
- Riley McQuade -Teaching
- Madison Ricciardelli -Teaching & Non-Teaching
- Gabrielle Rodriguez -Teaching

All in favor.

TAX CORRECTIONS: Motion by Amy Belair, seconded by Michelle Pelkey, to allow the following corrections to be applied on the parcels listed for the purpose of reducing the total school tax; therefore, reducing the amount of school tax owed. This coincides with the office of Real Property's corrected tax as follows:

Fountain Brothers Post 1619 (Town of Beekmantown): Parcel #205.-1-29	Original School Tax Amount: \$1,558.46	Correction: -\$233.77	New School Tax Amount: \$1,324.69
Norman LaPoint (Town of Dannemora): Parcel # 174.-1-16.1	Original School Tax Amount: \$469.11	Correction: -\$56.52	New School Tax Amount: \$412.59
Michael Lombard (Town of Dannemora): Parcel # 187.20-1-11	Original School Tax Amount: \$1,714.22	Correction: -\$56.52	New School Tax Amount: \$1,657.70
David Donah (Town of Dannemora): Parcel # 188.-2-1.4	Original School Tax Amount: \$525.63	Correction: -\$56.52	New School Tax Amount: \$469.11

All in favor.

STAR REFUNDS: Motion by Amy Belair, seconded by Michelle Pelkey, to approve the attached tax refunds on the parcels listed due to an incorrect Basic STAR amount on the STAR Reimbursement Application Form RP-6704-B1.
All in favor.

SUNY PLATTSBURGH PSYCHOLOGY PROGRAM: Motion by Amy Belair, seconded by Michelle Pelkey, to approve the agreement between SUNY Plattsburgh Psychology Program and the Saranac Central School District for selected Psychology students to participate in specific field experiences and have the Superintendent of Schools sign on their behalf.
All in favor.

CSEA RESIGNATION: Dupraw Motion by Amy Belair, seconded by Michelle Pelkey, to accept a letter of resignation from Cody Dupraw from his Building Maintenance Helper position, retroactive to November 03, 2023.
All in favor.

**CSEA APPOINTMENT:
Perry** Motion by Amy Belair, seconded by Michelle Pelkey, to appoint Matthew Perry to the position of Building Maintenance Helper (Full-Time) effective November 06, 2023, at a pro-rated salary of \$34,963 , Step 1 of the current salary schedule. Matthew transfers to the position from a Part-Time Custodial Worker and School Bus Monitor positions, which will both end effective November 05, 2023.
All in favor.

NON-RESIDENT STUDENTS: Motion by Amy Belair, seconded by Michelle Pelkey, to approve the following non-resident students to attend the Saranac Central School District as non-tuition and tuition paying students for the 2023-2024 school year:

Student:	Grade:
AO	11th
AP	K
AQ	3

All in favor.

POLICY UPDATE: Motion by Amy Belair, seconded by Michelle Pelkey, to conduct the first reading of the following updated policy:

➤ 8334 Use of Credit Cards
All in favor.

BUDGET TRANSFERS Motion by Amy Belair, seconded by Michelle Pelkey, to approve the following Budget Transfers for various reasons:

From:		To:		Amount:
A2110-120-50-2000	Salaries K-3 MES	A2070-400-10-2000	Contractual	\$14,880.00
A2110-120-50-2000	Salaries K-3 MES	A2110-400-10-2000	Contractual	\$38,000.
A2250-150-20-2000	Salaries – H.S.	A2250-150-30-2000	Salaries – M.S.	\$25,904.00

All in favor.

CSE RECOMMENDATIONS: Motion by Amy Belair, seconded by Michelle Pelkey, to approve the CSE, CPSE, and/or 504 recommendations of October 2, 13, 18, 24-27, 2023 and November 1-2, 7, & 14, 2023.
All in favor.

**SHARED SERVICES AGREEMENT:
Town of Saranac** Motion by Amy Belair, seconded by Michelle Pelkey, to approve the 2023-2024 Agreement for Shared Services between the Town of Saranac and the Saranac Central School District and authorize the Superintendent of Schools to sign on their behalf.
All in favor.

OBSOLETE ITEMS: Motion by Amy Belair, seconded by Michelle Pelkey, to declare the following items as obsolete and authorizes disposal of said item:

➤ 3pt Hitch Snowblower, 60" PTO driven.
➤ Middle School Gym Wall Mats-QUANTITY: 1 REASON: Replacing Chief Logo
➤ 2016 John Deere 4066r Tractor- (Inv. Tag #005629) 1LV4066RCGG401152
All in favor.

ADK HELPING HANDS: Motion by Amy Belair, seconded by Michelle Pelkey, to allow the Superintendent of Schools to enter into a contract with Adirondack Helping Hands, Inc. for community-based collaborative services associated with the pre-Kindergarten program for the 2023-2024 school year and authorize the Superintendent of Schools to sign on their behalf.
All in favor.

COACHING APPOINTMENTS: Motion by Amy Belair, seconded by Michelle Pelkey, to appoint the following as coaches for the 2023-2024 school year contingent upon the successful completion of all coaching requirements:

- Hunter Mossey -Modified B Boys Basketball Coach
- Clint Wood -Unpaid Volunteer Assistant Indoor Track Coach
- Tyler Blair -Unpaid Volunteer Assistant Indoor Track Coach
- Michael Castine -Unpaid Volunteer Assistant Indoor Track Coach
- Ryan Knowles -Unpaid Volunteer Assistant Boys Hockey Coach
- Josh LaVigne -Unpaid Volunteer Wrestling Coach
- Zachary O'Connell -Unpaid Volunteer Assistant Boys Hockey Coach

All in favor.

CSEA RETIREMENT: Blair Motion by Amy Belair, seconded by Michelle Pelkey, to accept a letter of resignation for the purpose of retirement from Cindy Blair, School Bus Driver, effective December 29, 2023.
All in favor.

BUDGET DEVELOPMENT CALENDAR Motion by Amy Belair, seconded by Michelle Pelkey, to adopt the Budget Development Calendar for the 2024-2025 school year, per the attached.
All in favor.

CSEA APPOINTMENT: Brown Motion by Amy Belair, seconded by Michelle Pelkey, to appoint Danielle M. Brown to the position of Teacher Aide/ Student Aide, with hours not to exceed 5.75 per day, retroactive to November 14, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.
All in favor.

BOARD MEETING DATES ADJUSTED: Motion by Amy Belair, seconded by Michelle Pelkey, to adjust the following board meetings:
May 06, 2023- Cancel Meeting.
May 14, 2023- Change time to 5:30 from 7:30.
May 21, 2024- Budget Vote. Board Meeting held at 7:30 p.m.
All in favor.

CSEA APPOINTMENT: Carter Motion by Amy Belair, seconded by Michelle Pelkey, to appoint Carlton Carter to the position of custodial worker (full-time) retroactive to November 14, 2023, at a pro-rated salary of \$31,345, Step 3 of the current salary schedule, with a 52-week probationary period.
All in favor.

CSEA RESIGNATION: Carter Motion by Amy Belair, seconded by Michelle Pelkey, to accept a resignation letter from Carlton Carter from his custodial worker (full-time) retroactive to November 15, 2023.
All in favor.

TAX COLLECTORS REPORTS: Motion by Amy Belair, seconded by Michelle Pelkey, to approve the Tax Collector's Reports for the 2023-2024 school year.
All in favor.

ADMINISTRATIVE RESIGNATION: Mitchell-Briehl Motion by Amy Belair, seconded by Michelle Pelkey, to accept a letter of resignation from Jessica Mitchell-Briehl from her Administrative position effective January 26, 2024.
All in favor.

CSEA APPOINTMENT: Abshire Motion by Amy Belair, seconded by Michelle Pelkey, to appoint Nicole Abshire to the position of Teacher Aide/Student Aide with hours not to exceed 6.5 per day, retroactive to November 16, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.
All in favor.

**CSEA RESIGNATION:
Rascoe** Motion by Amy Belair, seconded by Michelle Pelkey, to accept a letter of resignation from Ashley Rascoe from her Teacher Aide/ Student Aide position retroactive to November 14, 2023.
All in favor.

**TRANSPORTATION
REQUESTS:** Motion by Amy Belair, seconded by Michelle Pelkey, to approve the Transportation requests from students attending Seton Catholic for the 2023-2024 school year.
All in favor.

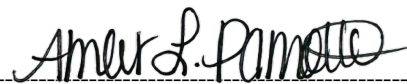
**CSEA APPOINTMENT:
Steenberge** Motion by Amy Belair, seconded by Michelle Pelkey, to appoint Ethan Steenberge to the position of Custodial Worker (part-time) with hours not to exceed 6 per day, effective November 20, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule and with a 52-week probationary period.
All in favor.

SPORTS MERGER: Motion by Amy Belair, seconded by Michelle Pelkey, to approve a sports merger between Seton Catholic School and Saranac Central School District for the sports of Girls Bowling for the 2023-2024 school year.
All in favor.

**STUDENT PRACTICE
APPROVAL:** Motion by Amy Belair, seconded by Michelle Pelkey, to approve a request from Seton Catholic School to allow a female student to practice with Saranac High School and compete as a team of one in the sport of wrestling for the 2023-2024 school year.
All in favor.

**CSEA RESIGNATION:
Field** Motion by Amy Belair, seconded by Michelle Pelkey, to accept a letter of resignation from Jada Field from her Teacher Aide/Student Aide position effective December 01, 2023.
All in favor.

ADJOURNMENT: Motion by Amy Belair, seconded by Dan Ashline-Beaudet, to adjourn the meeting at 5:33 p.m.
All in favor.



Amber L. Parrotte, District Clerk